



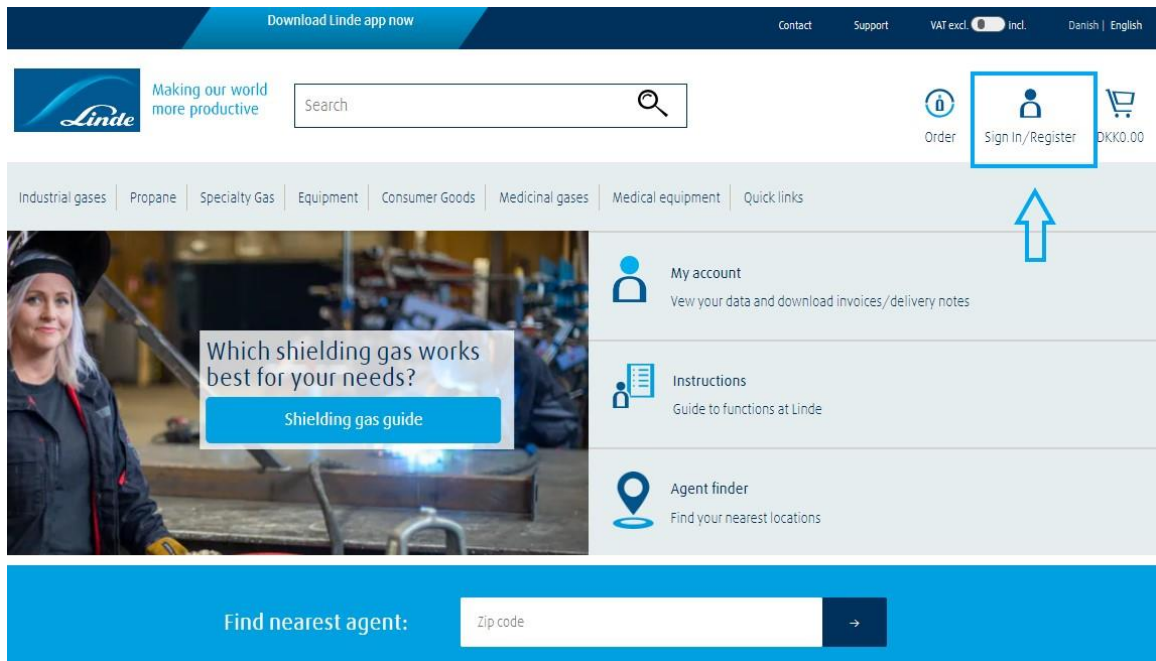
## How to register a customer in Customer Portal

1. Go to <https://www.linde-gas.dk/shop/da/dk-ig/home>

You will land on Linde Customer Portal homepage.  
Choose English language.

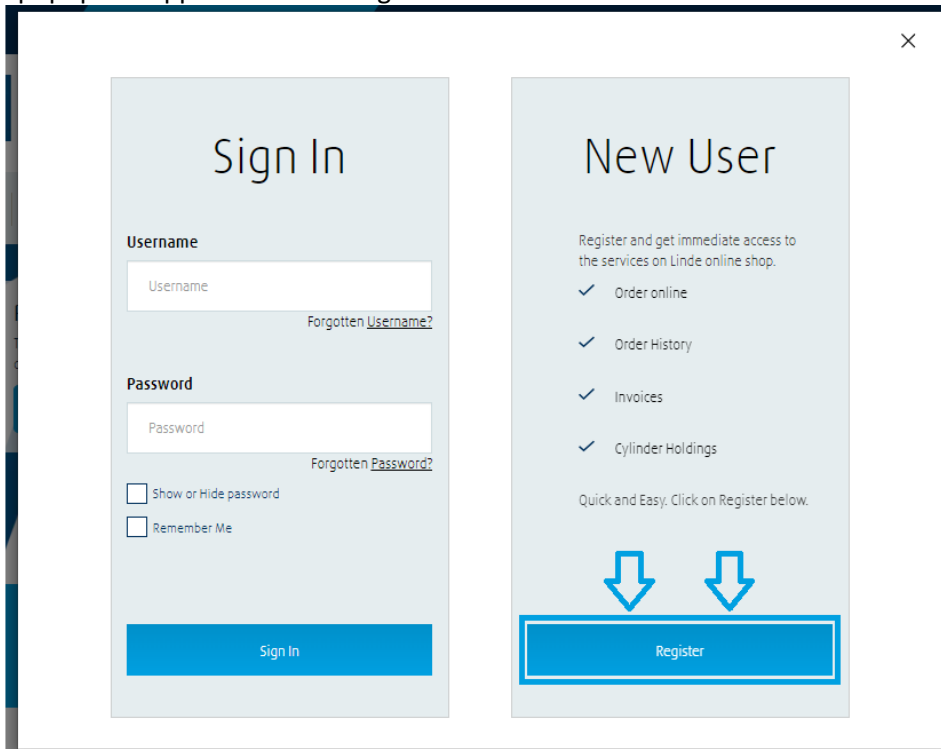


Click on Sign in/Register button in the top right corner:



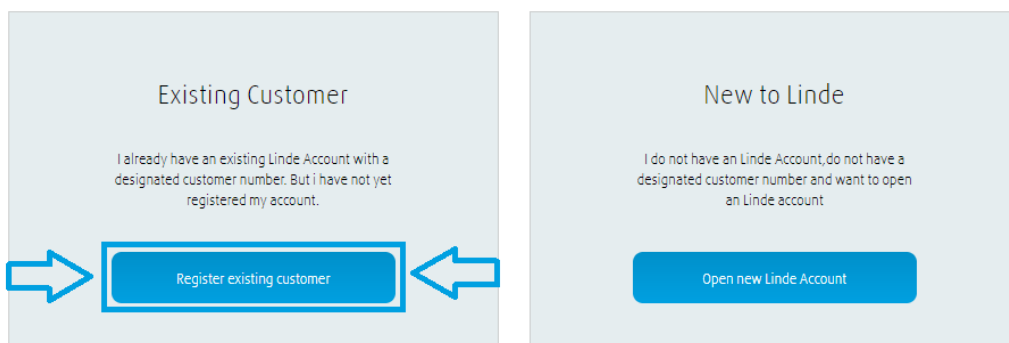


2. A popup will appear. Click on Register button under the section of New User:



You will land on a page, where you would be asked whether you already are existing customer with Linde or completely new to Linde. Choose registration as already existing customer:

## Registration





- You will land on a page, where you will see two choices: registration with your Linde customer number and delivery note OR a combination of your Linde customer number and invoice number.

## Register existing customer

1 Find your account      2 Complete details      3 Confirmation

### Find your account

To register on Linde online shop as an existing customer, you need to provide information from a previous document. Please choose the document you have.

Regardless of the registration method you will get access solely to your customer number that you are registering with.

Linde Delivery Note       Linde Invoice

↑      ↑

**i I Don't have any of these document**

To register for the Linde online shop you need to supply information from an Linde issued document. This protects the privacy and integrity of your account information, and ensures you are assigned to the correct Linde account for ordering, billing and cylinder management.

Customer Service  
019-27 61 27

[Don't have an existing Linde account? Signup as new customer >](#)

NB!! Registering with delivery note or invoice has no difference

- After you have chosen suitable option, you will be asked to enter your customer number together with either delivery note number or invoice number. When required numbers would be inserted, click on Find My Account button:

Linde Account Number      Linde Delivery Note Number

- Customer Portal will display details for inserted customer number. Verify that displayed info is correct, then check the box for this:

### Complete details

We have found the following Linde account based on the details you have provided.

Account Number:	<input type="text"/>
Linde Document Number:	<input type="text"/>
Account Address:	<input type="text"/>

**i Data not matching?**

Isn't the information shown correct? Please contact our Customer Service, and they will be happy to help you.

Customer Service  
019-27 61 27

I confirm the above Linde Account is correct and would like to register on Linde online shop.



6. Fill out required fields. Choose username and password, which later will be required for logging in:

### Contact Details

Fields marked with a \* are required.

<b>First Name*</b> <input type="text" value="First Name"/>	<b>Last Name*</b> <input type="text" value="Last Name"/>	<b>Phone*</b> <input type="text" value="12345678"/> <small>only numbers are allowed (no spaces &amp; symbols)</small>
<b>E-mail*</b> <input type="text" value="your.email@example.com"/>	<b>Confirm E-mail*</b> <input type="text" value="your.email@example.com"/>	

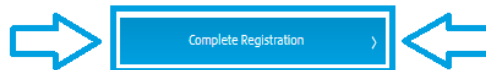
### Online Account

<b>Username*</b> <input type="text" value="YourUsername"/>	<b>Password*</b> <input type="password" value="....."/> <small>(Minimum 8 characters and include 1 number)</small>	<b>Confirm Password*</b> <input type="password" value="....."/>
---	--	--

When this is done, check the box for accepting Linde online shop terms & conditions, then complete the registration:

I would like to receive Linde eNews(What is eNews?)

I have read and accept the Terms and Conditions \*



7. You will see a confirmation of successful registration in Customer Portal:

### Confirmation

You have successfully signed up for Linde Shop, thank you. You can now place orders online.

My username: YourUsername